

OZU



Exchange Student
Welcome Guide

Özyeğin University

2011 | 2012



— ÖZYEĞİN —
— UNIVERSITY —

ÖZYEĞİN UNIVERSITY EXCHANGE STUDENT WELCOME GUIDE 2011-12

INTRODUCTIONS	4
GOING OVER THE BASICS	10
ARRIVAL.....	16
LOGGING INTO CAMPUS LIFE	18
PRACTICALLY SPEAKING.....	28
LIVING IN ISTANBUL.....	34
QUICK REFERENCE	39



message from the founder

Dear Students,

The distinguishing feature of Özyeğin University is a flexible education system that is continuously renewed according to actual needs, with which students decide on their future professions and establish close relationships with their future fields during their education.

In this flexible structure, the basic objective is to enable you to think differently and more freely and to help you to become curious, inquisitive and creative.

Our greatest dream is to see your signatures under influential and successful projects and work, as wise young people, endowed with universal values, having the capacity to conduct research, fully knowledgeable in their fields, knowing more than one foreign language and sensitive to the problems of our country and the world. Yours faithfully...



DID YOU KNOW?

Özyeğin University (OzU) is a non-profit, state-recognized institution supported by the Hüsnü M. Özyeğin Foundation.

Launched in 1990, the Hüsnü M. Özyeğin Foundation aims to support the continual development of Turkey's education system. In addition to providing scholarships to academically successful students studying in Turkey and abroad, the Foundation has built primary schools, high schools, and dormitories for girls attending secondary school in impoverished regions of the country, while also undertaking various projects in the areas of healthcare and culture.

Özyeğin University is the Foundation's largest educational undertaking.

Hüsnü M. Özyeğin

Chairman of the Board of Trustees

rector's welcome

Dear All,

Welcome to our university where you will step into the world of contemporary knowledge, free thinking and new friendships.

It is the primary goal of our university to encourage students to discover their skills and interests through constant searching and questioning during their university years which will shape their future; and to help them embark on their business life as creative, talented life-long learners furnished with vast knowledge in their selected fields of study.

We have designed our university's academic and social facilities with this vision in mind.

Here students are offered an opportunity to work with internationally recognized faculty members, familiarize themselves with different tracks and industries, and broaden their knowledge base and mindset through exposure to different cultures and perspectives in a truly international setting. We aspire to become the first truly international university in Turkey and are committed to our targets of 25% foreign faculty, 15% full-time international student and 35% student mobility ratio.

You can rest assured that we will always be there for students, supporting them in their efforts to be successful and happy individuals who direct their own lives and strive to reach their true potential.



Prof. Dr. Erhan Erkut
Rector



FAST FACTS

Year of Foundation	: 2007
First Academic Year	: 2008-2009

Number of Students	: 1808
Undergraduate	: 1570
Graduate	: 238
International	: 72

Research Centers

Center for Entrepreneurship
Center for Computational Finance
Center for Energy, Environment and Economy

University Campus

Altunizade Campus (City Campus)
Çekmeköy Campus (Main Campus)

Undergraduate Programs:

- › B.A. in Business Administration
- › B.A. in Banking and Finance
- › B.A. in Entrepreneurship
- › B.A. in Economics
- › B.A. in Psychology
- › B.A. in Law
- › B.Sc. in Electrical-Electronics Engineering
- › B.Sc. in Industrial Engineering
- › B.Sc. in Mechanical Engineering
- › B.Sc. in Computer Science
- › B.Sc. in Hotel Management
- › B.Sc. in Air Transportation Management

Graduate Programs:

- › M.Sc. and PhD in Electrical-Electronics Engineering
- › M.Sc. and PhD in Industrial Engineering
- › M.Sc. in Computer Science
- › M.Sc. in Mechanical Engineering
- › M.Sc. in Financial Engineering
- › MBA and Executive MBA
- › Ph.D. in Business (Marketing, Finance, Operations)





OzU fosters a global melting pot...

Walk down the corridors of OzU and you'll hear pleasant chatter in Russian and Farsi, jokes in Azeri and Ukrainian, conversations in English, and the occasional cacophony of Dutch, French, German and Spanish. Full-time international students, exchange students, graduate students from abroad, visiting students, Istanbul summer program students, foreign faculty – at OzU a distinct international flavor is brewing.

Currently, over 25 countries are represented at OzU. Outbound, a large part of our current 3rd year students are embarking on exchange at partner universities; increasing opportunities for international internship placements are met with even greater demand. Moreover, international know-how is brought to the university's doorstep via the wealth of foreign faculty and all professors with extensive overseas experience.

In accordance with our **non-discrimination statement**, Özyeğin University hires academic and administrative staff and admits students regardless of gender, race, color, national or ethnic origin, creed, religion, age, disability, sexual orientation or gender identity and does not discriminate on the basis of gender, race, color, national or ethnic origin, creed, religion, age, disability, sexual orientation or gender identity in the administration of its educational and employment policies, its scholarship conferment, or any university-sponsored programs.

OzU is truly a place where students and faculty of all cultures and backgrounds can find a safe and supporting home away from home in pursuit of continuous learning and growth.



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International Relations

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Our office is the focal contact point for OzU's partner institutions and for all incoming and outgoing exchange students and faculty. We prepare bilateral exchange and cooperation agreements, deal with the selection and placement of exchange students going abroad, and see to the needs and administrative requirements of all exchange students and faculty.



Main Campus Visiting Address:

Entry Floor, Engineering Building

Özyeğin University Çekmeköy Campus
Nişantepe Mevkii Orman Sok. No: 13 34794
Alemdağ, Çekmeköy, İstanbul Turkey

Altunizade Campus Visiting Address (by appointment only):

Özyeğin University Altunizade Campus
Kuşbakışı Cad. No: 2 34662 Altunizade,
Üsküdar, İstanbul Turkey



OzU is just the right place for exchange students with a highly modern learning environment on an up-and-coming university campus, situated in one of the most vibrant cities of the world, and getting great support as a foreigner by OzU International Office.

Ferdinand Spitzer, *Exchange Student (Germany)*

Hear What OzU Students Say...



The OzU faculty is very approachable and varied in experience and culture - in my first 4 classes I have professors from 4 different countries.

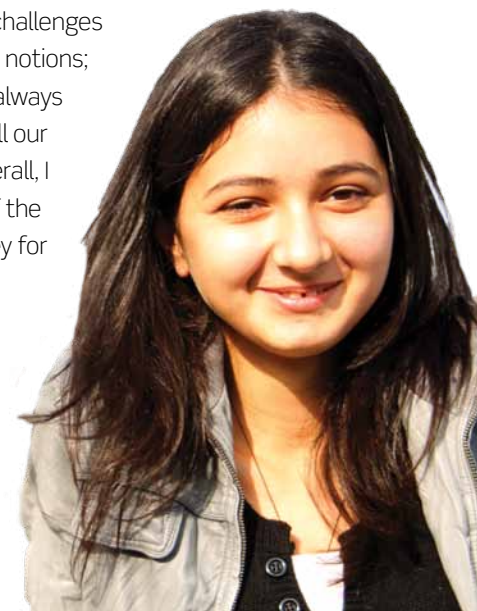
Ryan Hammett,
MBA student (USA)

Istanbul is a really exciting city to study in, and Özyeğin University is an excellent institution with great instructors and students who are easy to make friends with. I don't regret my choice of having come here.

Caroline Dussaussoy,
Exchange Student (France)

I chose OzU as an international university with all subjects taught in English. Here, professors are helpful and friendly, administering an academic program that challenges our preconceived notions; plus, the IO staff is always available to answer all our random questions. Overall, I truly think OzU is one of the best universities in Turkey for international students.

Salome Natsvlshvili,
Business Student (Georgia)



The academic year at OzU consists of two semesters, Fall & Spring, each 14 weeks of lecture time plus a 2 week final examinations period, and runs from the middle of September to the end of May with a three-week term break in between. Courses are held between Monday – Friday.

In addition to the regular two academic semesters, the Summer term (June-July) offers a multitude of 7-week intensive courses for much of the core curriculum as well as a broad range of electives. The Summer term is also a time when many visiting professors from associated international universities teach a course at OzU in their field of expertise. This is a great chance to catch up, get ahead, or simply broaden your academic pursuits.

The Academic Calendar lists the dates and durations of important activities such as the enrollment, courses and examinations. All stakeholders are required to abide by this calendar. The Academic Calendar can be reached via OzU's website. The summary information of the 2011-12 Academic Calendar is provided below.

2011 - 2012 Academic Year- Holidays & Important Dates

FALL 2011

August 29 - September 1 Monday - Thursday	National Holiday
September 29 Thursday	Official Arrival Date for Incoming Exchange Students
September 30 Friday	International Student Orientation
October 3 Monday	First Day Of Classes (Fall)
October 10 - 21 Monday - Friday	Add-Drop (Fall)
October 24 - December 2 Monday - Friday	Withdrawal (Fall)
October 28 Friday	National Holiday
October 29 Saturday	National Holiday
November 5 Saturday	Feast Of Sacrifice Eve (Offices Open Until Noon)
November 6-9 Sunday - Wednesday	National Holiday
January 1 Sunday	New Year Holiday
January 13 Friday	Last Day Of Classes (Fall)
January 16 - 29 Monday - Sunday	End Of Semester Examinations (Fall)

SPRING 2012

January 30 - February 12 Monday - Sunday	Semester Break
February 9 Thursday	Official Arrival Date for Incoming Exchange Students
February 10 Friday	International Student Orientation
February 13 Monday	First Day Of Classes (Spring)
February 20 - March 2 Monday - Friday	Add-Drop (Spring)
February 24 Friday	Last Day For Completing Incomplete (Fall)
March 5 - April 6 Monday - Friday	Withdrawal (Spring)
April 23 Monday	National Holiday
May 1 Tuesday	National Holiday
May 19 Saturday	National Holiday
May 22 Tuesday	Last Day Of Classes (Spring)
May 24 - June 4 Thursday - Monday	End Of Semester Examinations (Spring)

Credit System

At OzU, we use the European Credit Transfer and Accumulation System (ECTS), a standard that enables easy transfer of credits and student mobility between European higher education institutions. In the OzU programs, 60 ECTS credits are attached to an academic year's workload and the associated learning outcomes, with 30 ECTS for each semester. In the undergraduate programs, you need to complete a total of 240 ECTS in order to graduate. In graduate programs, you need to complete a total of 90 or 120 ECTS for masters, and 180 or 240 for doctorate. The normal workload for an exchange student is also 30 ECTS a semester.

At OzU, credit transfer and accumulation are facilitated by the use of the ECTS key documents, such as the Erasmus – ECTS Learning Agreement and the ECTS Transcript of Records. Upon graduation, OzU students are automatically issued a European Diploma Supplement in English free of charge.

Grading System

At OzU, a student's course performance is evaluated by the relevant course instructor based on mid-term examinations and assignments, participation, etc., and the results of the end-of-semester examinations. For every course taken by a student, the relevant course instructor assigns a grade to the student within the announced dates on the academic calendar.

End-of-semester grades that contribute to the grade point average (GPA), weighted by the credit value of the course, and are as follows:

End of Semester Grade	Coefficient
A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D+	1.30
D	1.00
F	0.00

The total grade point a student has obtained from a course is calculated by multiplying the ECTS credits of the relevant course with the coefficient of the end-of-semester grade received from the course. All calculated averages are rounded up to two decimal places.

The academic standing of students with a minimum CGPA of 2.00 at the end of any semester is considered satisfactory.

At the end of any given semester, students with a GPA of 3.00-3.49 are deemed 'Honor' students; and those with a minimum GPA of 3.50 are deemed 'High Honor' provided that they have taken a minimum of 24 ECTS credits, they have not received a Fail grade and they have achieved a minimum CGPA of 2.00.

We use the ECTS credit system but our grading system is standard American letter grade.

ECTS Grade	A	B	C	D	E	FX	F
OzU	A A-	B+ B B-	C+ C C-	D+	D	I	F

The minimum passing grade for undergraduate students is "D" and for graduate students is "C". Grade "F" indicates that the student failed the course.

End-of-Semester Grades that do not contribute to the GPA are as follows:

S	Satisfactory
U	Unsatisfactory
IP	In Progress
W	Withdrawal
I	Incomplete

2011-2012 Tuition Fees

Education offered at OzU is subject to tuition fees. Tuition fees are determined by the Board of Trustees each academic year. For the 2011-2012 academic year the full tuition is 26,500 TL (approximately €12,000). Annual tuition covers both the Fall and Spring semesters. Summer session is optional and those who wish to attend the summer school will pay the tuition determined annually by the Board of Trustees. Students who fail to pay the tuition fee and any other required fees to use the University facilities within the announced dates are not registered and lose their student privileges.

Exchange students are exempt from paying tuition fees. Free-mover, visiting, and special students are subject to full tuition of the relevant program.

English Language Requirement

At OzU, the medium of instruction and interaction is English. All students admitted to the university need to submit proof of English language proficiency or demonstrate the required level of proficiency in OzU's English Proficiency Examination before they can study in their programs. **Ex-**

change students from partner institutions teaching fully in English or providing a certification of proficiency signed by their home institution are admitted directly to their study programs.

Documentation of English Proficiency for Undergraduate Students:

- › Holding a valid international or national examination result (taken within the last three years)

Examination	TOEFL-IBT	IELTS	FCE	CAE/CPE	KPDS/ÜDS
Minimum Score	80	6.5	B	C	86

- › In a country where English is the native language, having attended and graduated from a high school attended by citizens of that country within the last three years.

Documentation of English Proficiency for Graduate Students:

- › Holding a valid international or national examination result (taken within the last three years)

Examination	TOEFL-IBT	IELTS	KPDS/ÜDS
Minimum Score	83	7	90

- › Having graduated from an English medium university in a country where English is the native language.
- › Depending upon a positive evaluation by the Graduate School, having graduated from an English medium university in a country where English is not the native language.

Turkish Language Courses

English is the medium of instruction at OzU, but Turkish is Turkey's national language. Through practical, daily-life oriented classes, you will have the chance to achieve levels of proficiency in Turkish, whether it is your first contact with the language or you have been studying it previously. Turkish Language courses are offered to interested exchange and visiting students, and you can earn ECTS credit for the course work.





Exchange Programs

Özyeğin University was awarded a charter EUCX (Extended Erasmus University Charter) by the Education, Audiovisual and Culture Executive Agency of the European Commission in the 2009 round which qualifies us for Erasmus mobility as part of the LLP 2007-2013. If you are interested in spending your exchange semester or year at Özyeğin, you should contact your home institution's International Office or exchange coordinator.



Education and Culture DG

Lifelong Learning Programme

Exchange Application

After being nominated by the home institution, students need to go first to OzU online application panel at <http://apps.ozyegin.edu.tr/applications/erasmus/> and submit their application. Having completed the online application, students need to print out the application form and the Learning Agreement, and mail the following documents to the International Office.

1. **Application Form**
2. **Learning Agreement**
3. **ECTS Transcript**
4. **Copy of Passport**
(pages that have the passport number, personal information and validity/expiration date)
5. **Two Passport Size Photos**
6. **Housing Reservation Form**

Course Registration and Add-Drops

The Online Application includes course selection and automatically generates the Learning Agreement. Students are automatically registered to these courses. They can make changes to their selected courses during the add-drop period with the consent of their academic advisers. In such a case, for Erasmus students, the relevant page of the Learning Agreement needs to be approved by home and host institutions.

At the time of departure, all exchange students are issued official transcripts, and Erasmus students ECTS Transcripts and Certificates of Attendance in line with the Erasmus rules.



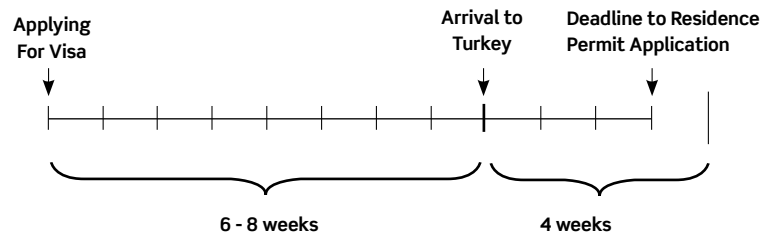
Turkish Student Visa

Foreign nationals planning to study in Turkey are required to obtain a student visa for the duration of their academic stay. This visa is needed for entrance into the country and registration at the university. Education visa is generally valid for one year for single entry.

After receiving your Letter of Acceptance from OzU, you should apply directly and in person at your local Turkish Embassy or Consulate with the following documents:

- **Valid travel document (passport)**
(It should be valid at least three months longer than the expiry date of the requested education visa)
- **Completed education visa application form**
Visa application form is available either in the Embassy or Consulate or at: www.mfa.gov.tr/data/KONSOLOSLUK/visaform.doc
- **One passport size photograph of the applicant**
(It should be affixed on the top left side of the visa application form)
- **An official acceptance letter from the university**
- **Non-refundable education visa processing fee**
(the amount may differ depending on the nationality),

If you apply from a country other than your homeland, then you should also submit your valid residence permit or any document that proves that you legally stay in that country. During this process, you may also be asked to show proof of financial ability to cover the related educational expenses of studying in Turkey. Please allow up to 6-8 weeks for visa processing.



Residence Permit

A Residence Permit is an official document declaring registration at the Bureau of Foreign Residence. All foreign nationals must register with the Bureau within one month of entering Turkey in order to obtain a residence permit. The International Office will be on hand to assist you with the necessary procedures. Please note that due to the high number of the first time applications, your appointment might not be scheduled for within one month from the day of entry. Don't worry, because it is sufficient to obtain an appointment within 30 days upon arrival to Turkey.

Here is how the procedure works:

- It is first needed to get an electronic appointment via the Bureau of Foreign Residence's website. OzU International Office gets the appointments as soon as students fill out the residence permit application form with their arrival information and send it to the International Office.
- On the appointment date, students will be asked to apply to the Bureau in person with the following documents:
 - Original Passport
 - Photocopy of Passport, including the pages with identification, student visa and most recent entry stamp
 - Application for Residence Permit (obtained from the Bureau's website- fully completed and colored print out)
 - Certificate of Student Enrolment (will be provided by the University)
 - 4 Passport Size Photos
 - A fee of 172 Turkish Liras for the Residence Permit Booklet

The Foreigners Department notifies students of the date their residence permits are to be issued. You will have to personally visit and claim your residence permit on the given date. It usually takes about a week for the Bureau to process applications but it is always better to go few days after the notified date.

Please note that you must keep the original copy of your residence permit with you at all times. Students who do not hold a valid residence permit are subject to legal proceedings by the police department and those who cannot prove their student status can be subject to deportation.



Important Notes:

1. You may have troubles obtaining a Residence Permit if you did not enter the country on your Student Visa. That is why you are highly recommended to enter the country on a Student Visa.
2. Foreigners' Bureau is running on an appointment system for residence permit applications and it may get quite busy during the beginning of academic terms. Since it is not possible to open a bank account, travel outside of the country, and learn about your Foreigner's ID without the residence permit, it is at high importance that students fill out the residence permit form and send it to International Office (IO) as soon as they know their flight information.
3. Please don't forget to submit a copy of your Residence Permit to Student Services.

Arrival Information

The IO provides all incoming international, exchange and summer program students with **airport pick-up services** on the official arrival dates, which are announced with the issued acceptance letters. Reservations need to be made in advance. Please email your flight itinerary along with the number of passengers who will need transfer to international.office@ozyegin.edu.tr accordingly.

If you arrive on your own, you can use one of the following options:

Arrival by Plane:

Most international flights arrive into **Atatürk International Airport (IST)** at Yeşilköy located on the European side of Istanbul, approximately 20 kilometers away from the city center. From Atatürk Airport, you can take HAVAŞ, the airport shuttle service (costs 10 Turkish Lira) to Taksim, a major district on the European side and Kozyatağı, on the Asian side. You would then need to continue with taxi or public transportation.

If you are flying into **Sabiha Gökçen International Airport (SAW)** located on the Asian side of Istanbul at Pendik/Kurtköy, please check with your airline whether free of charge shuttle bus to the city is available for your flight. If not, you can take a Havaş bus, a taxi or the public bus.

Please check the following website for Havaş shuttle hours, stops and prices:

<http://www.havas.net/en/>

Arrival by Land:

If you are travelling by an intercity bus, you will arrive into **Esenler Otogar** (main bus terminal on the European side) or **Harem Otogar** (main bus terminal on the Asian side). Most bus companies provide free of charge transportation for their passengers to major points of the city, or you can use taxi or public transportation.

If you are travelling by train, you will arrive into **Sirkeci Garı** (main train station on the European side) or **Haydarpaşa Garı** (main train station on the Asian side). You will then continue with taxi or public transportation. For details about railway transportation within Turkey and between Europe and Turkey, please visit:

<http://www.tcdd.gov.tr/tcdding/index.htm>

Friendly Reminder...

OzU Çekmeköy Campus is situated on the Asian side, half an hour ride away from Sabiha Gökçen Airport.

Did You Know?

In Istanbul, even though most Turkish cab drivers know little or no English at all, they do use GPS navigators. Therefore, we suggest that you write down the full address of the University and/or the Residence Halls on a piece of paper and show it to the driver.



Orientation Program

Moving to another country can be a stressful process; luckily, you won't be on your own. Before the start of each semester, OzU coordinates an International Student Orientation in multiple languages (Turkish, English and Russian) for incoming full-time international students and exchange students to provide a fun-filled introduction to the university and country. The orientation includes details about the university-city, cultural tips, basic language skills and various social outings around the city.

Social and Cultural Programs

OzU strives to ensure that every international student has the opportunity to succeed in the classroom as well as experience the social and cultural highlights of Istanbul and Turkey. Organized excursions, walking tours, and outdoor events are offered to allow you to mingle and develop new friendships amongst OzU's international and local students. You will also have the chance to share your own culture and traditions with others through themed-dinners and other events.

International Student Club

The International OzU Club strives to facilitate cultural exchange among Ozyegin University students (be it Turkish, international or exchange students). The club endeavors to provide students with information on student exchange programs such as Erasmus, provide support during the orientation of international students, and organize various socio-cultural activities.



Student Development and Support

Through OzU's student development support services, we are here to help you adapt to university life, facilitate your academic, professional and personal development, clarify your academic ambitions with your interests and skills, and contribute to your academic and career plans.

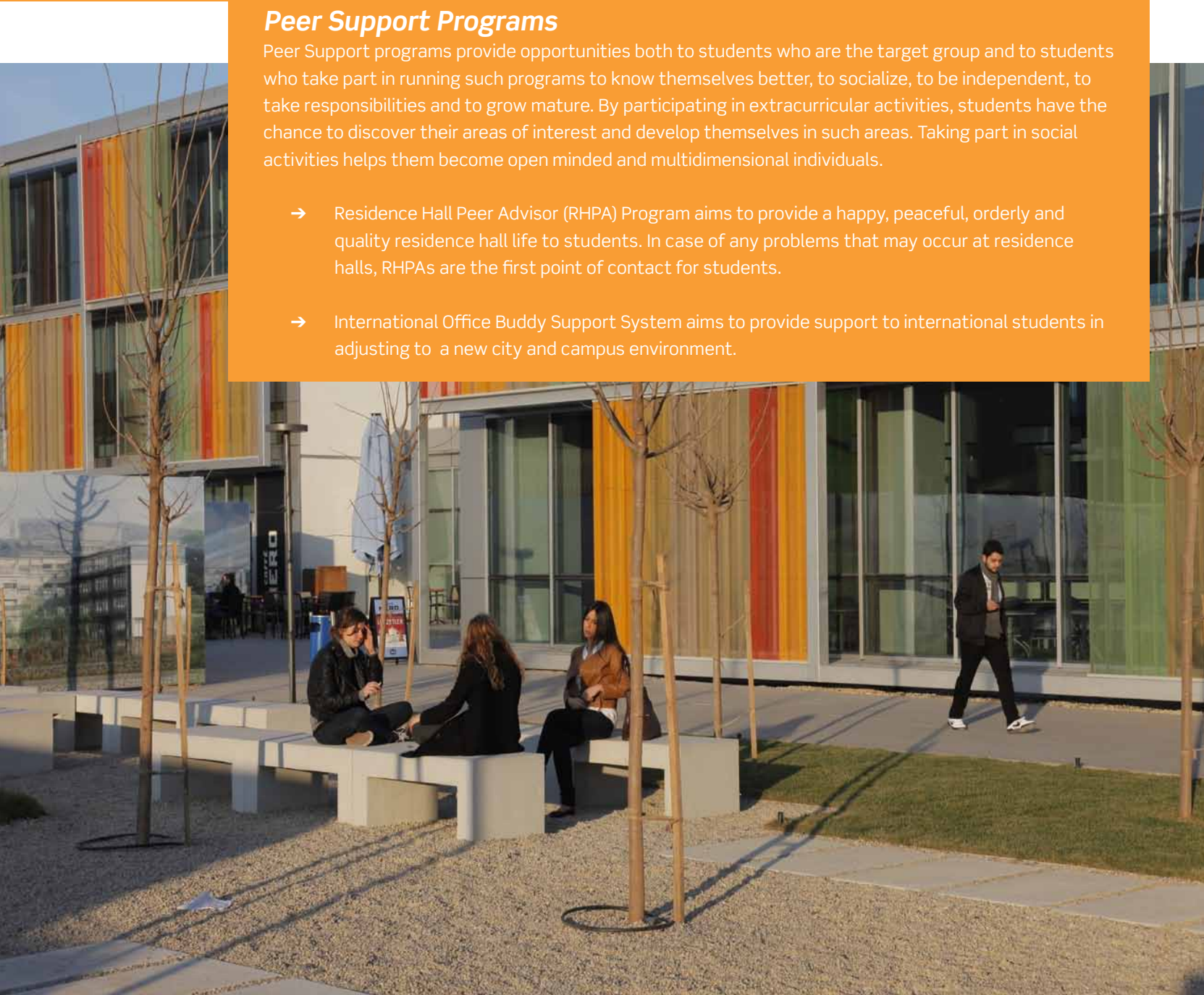
Academic Advising System

Erasmus program coordinators act as the academic advisers of exchange students.

Peer Support Programs

Peer Support programs provide opportunities both to students who are the target group and to students who take part in running such programs to know themselves better, to socialize, to be independent, to take responsibilities and to grow mature. By participating in extracurricular activities, students have the chance to discover their areas of interest and develop themselves in such areas. Taking part in social activities helps them become open minded and multidimensional individuals.

- Residence Hall Peer Advisor (RHPA) Program aims to provide a happy, peaceful, orderly and quality residence hall life to students. In case of any problems that may occur at residence halls, RHPAs are the first point of contact for students.
- International Office Buddy Support System aims to provide support to international students in adjusting to a new city and campus environment.



Guidance and Psychological Counseling

Psychological counseling services at Özyeğin University aim to support students by facilitating their adaption to the university life, contributing to their personal development by raising awareness, assisting them in overcoming potential academic, personal and social challenges and have them acquire new skills to cope with the daily life problems. In this context, individual and group counseling sessions are held within the University. Confidentiality is the key principle of the psychological counseling services. Private information and session contents are kept confidential between the counselor and the student. However if the student poses severe risk of harm to himself or herself or to others, the principle of confidentiality is overruled and certain information can be shared with relevant authorities.

All students can benefit from the individual counseling sessions free of charge. Except for the urgent situations students must have an appointment to have a one-on-one session with the counselor.

Disabled Student Support

The disabled student support activities are conducted based on the principle of equal opportunity in education. The main objectives of the disabled student activities include making the campus life more convenient for disabled students, planning necessary administrative arrangements to foster the education of disabled students, organizing curricula in a way not to obstruct the academic, physical, psychological and social lives of disabled students, contributing to their social and cultural life, encouraging them to benefit from and take part in social activities organized on campus for the purpose of helping them develop themselves and ensuring that they are subject to fair and right assessment and evaluation.

Social Responsibility Projects

As one of its core values, social responsibility is integrated into the very fabric of OzU's educational program, with the university seeking to increase awareness of social problems and involving both faculty and students in developing real, sustainable solutions. Throughout the year, you will have the opportunity to participate in various university-sponsored social projects around the country, working hand-in-hand with the local community to increase the overall standard of living in disadvantaged areas. Learn how business plays an important role not just in the boardrooms of Istanbul but also in the underprivileged regions; see how you can be the difference.



Campus Facilities

Özyeğin University has two campuses. Altunizade campus is the city center campus and Çekmeköy Campus is the first LEED certified Green Campus in Turkey.



Situated on area total of 114,000 m², it has all necessary facilities, including dormitories, student center and dining halls. In the 2012-2013 academic year, the campus will be completed with its second residence hall and academic building as well as a sports center.



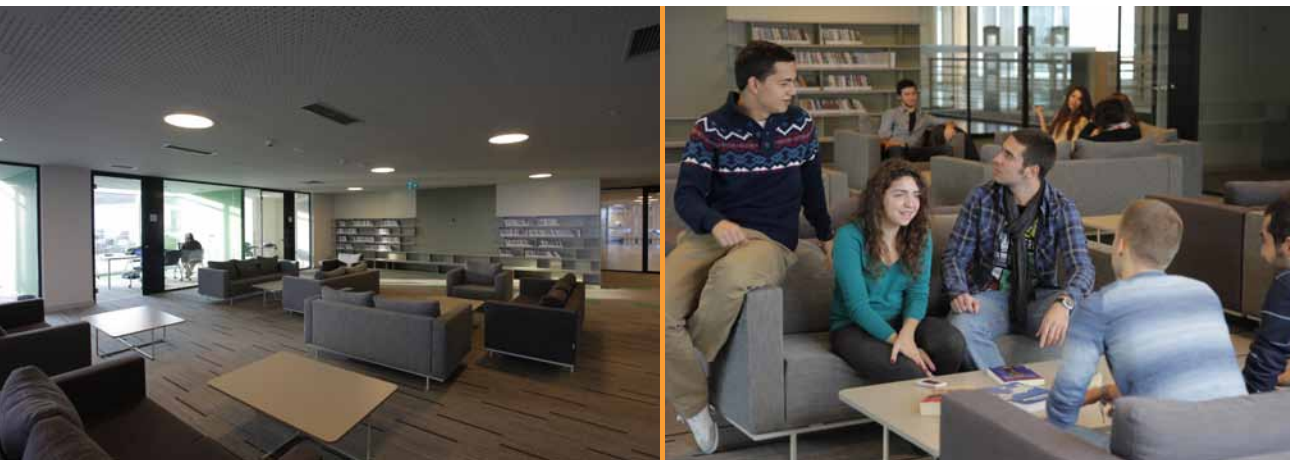
Altunizade Campus is located near 5 minutes away from Bosphorus Bridge. With its central location situated on the Anatolian side of Istanbul and its easy access, it allows all Özyeğin University members to become integrated with life, and pursue their academic, personal and social activities without becoming detached from the modern city life. Altunizade campus hosts School of English Language Instruction, Faculty of Law and MBA programs.



Library

Özyeğin University offers library resources and services through its Central Library on the Çekmeköy Campus; Law Library on the Altunizade Campus, and via its website. The library takes pride in its enriched collection which includes thousands of printed books, over 50.000 electronic journals, hundreds of printed journals, over 60.000 e-books, over 1000 DVDs as well as mind games, daily newspapers in Turkish and English, personal development resources and popular magazines. The collection continues to grow each day both in terms of scope and the number of resources. The library catalogue is accessible both on-campus and off-campus for your resource queries (<http://library.ozyegin.edu.tr>).

Electronic resources are accessible from anywhere. You can use the search engines on the library website to search for electronic resources, or access online journals, articles and other electronic resources. Both libraries offer wireless internet access as well as a substantial number of computers for students. The libraries nurture an efficient study atmosphere with the group study rooms as well as quiet and group study areas. The quiet study area of the Law Library on the Altunizade campus is open 7/24. Students can also use the copying and printing services of both libraries.



Computer Facilities

In order to support the academic program at Özyeğin University, you are given a laptop for your own use. Your laptop is insured by the manufacturing firm for errors or problems initiating from the manufacturer. Further information regarding the scope of the insurance and the guarantee conditions will be provided in the process of laptop distribution. Within the Özyeğin University campuses, you can reach the University's wireless network and internet with your laptops. You will be given an OzU e-mail account that you can use during your study life at OzU, and life-long after graduation. Students are notified via this e-mail address and only the notifications sent to this address are considered valid. You can reach your e-mail account via the Outlook program configured in your laptops using your given username and password, or via the interface located on <http://owa.ozyegin.edu.tr> address from your laptops or any other computer.

Scattered throughout the university are private study rooms available to you for individual or group work, some of which are equipped with LCD screens and computer hook-ups to facilitate group collaboration. Additionally, our library is equipped with a series of desktops available for general use. If you have trouble with your computer or another IT-related issue, our friendly help-desk and computer support team are available on campus to help solve any computer crisis you may encounter. For your queries regarding technical problems, please contact servicedesk@ozyegin.edu.tr



Health Services

On our campus, a Healthcare Center is available which provides out-patient treatment. If deemed necessary, students and employees are referred to hospitals near the University for further examination and tests.

Students experiencing problems with their studies or having emotional difficulties can schedule appointments with our in-house counselors, trained psychologists who are equipped to help with the emotional and mental health of students in the university environment.

Altunizade Campus: An infirmary is located on the -1 floor. A physician is available from 08:30 to 12:00 and from 13:00 to 17:30 on weekdays. In case of emergencies, you can also contact Acibadem Mobile Medical Services by telephone at 444 9 724.

Çekmeköy Campus: An infirmary is located at the Student Center. A physician is available from 08:00 to 12:00 and 13:00 to 17:00 on weekdays. A medical team of two paramedics and an ambulance will be available on the Çekmeköy campus 24/7. In case of emergencies when the physician or the medical team are not available, you can also contact Acibadem Mobile Medical Services by telephone at 444 9 724.

There are many excellent hospitals in Istanbul. The most well-known ones are Florence Nightingale, Johns Hopkins, the American Hospital, the International Hospital, Acibadem Hospital and the German Hospital, all of which have English speaking staff. Pharmacies are generally open from 9:00-19:00 Monday to Saturday. On Sundays and at night, there is at least one on call pharmacy in every neighborhood.



Dormitories

Özyeğin University residence halls offer a modern, comfortable, living environment as well as facilities and services to ensure an efficient study atmosphere. International students are given priority in housing assignments. School shuttle buses provide transportation between the residence halls and the campuses and from Çekmeköy campus to several destinations throughout the city.

Çamlıca Student Residence Hall is located 4 km away from the Altunizade campus. It offers easy access to the central parts of Istanbul. There are 3 buildings; one is used as a residence hall for female students, another as a residence hall for male students, and the last one as faculty housing. The Çamlıca Student Residence Halls have a total capacity of 270 student and have two, four or five-person rooms for male students and two or five-person rooms for female students.

Çekmeköy Student Residence Hall is located on the Çekmeköy campus. It has a 406 student capacity with 24 m2 rooms. 3-person rooms with bathrooms are furnished with a double-deck bed, a normal bed and mattresses while 3-person rooms without bathrooms have three units of full loft beds. 4-person rooms do not have en-suite bathrooms and are furnished with double-deck beds.

2011-2012 academic year, semester room fees per person including VAT (8%) are shown in the table below.

For more detailed information please visit: <http://www.ozyegin.edu.tr/OzUDE-YASAM/Ogrenci-Konukevi-Lojmanlar?lang=en-US>

Çekmeköy Residence Hall Rooms	Semester Fee
1 Person (en-suite bathroom)	€ 2508 or \$ 3431
2 Person (en-suite bathroom)	€ 1568 or \$ 2144
3 Person (en-suite bathroom)	€ 1212 or \$ 1658
3 Person (non-en suite bathroom)	€ 1045 or \$ 1429
4 Person (non-en suite bathroom)	€ 899 or \$ 1229

Method of payment: Residence hall fees are paid on semester basis, at the beginning of fall and spring semesters.

Please wire transfer the fall semester fee using the account information below:

Özyeğin Üniversitesi
Finansbank Gayrettepe Branch
Büyükdere Cad. No: 129/B 34394
Gayrettepe-Şişli/İstanbul TURKEY

SWIFT CODE: FNNBTRISXXX

EURO - IBAN no: TR290011100000000032799760

USD - IBAN no: TR820011100000000032799776

All exchange students will be sent a notification about on-campus housing confirmations and will be asked to forward the indicated amount to the information stated above.

General Principles of Ozyegin University Student Housing Facilities:

- Rooms include a bed, with mattress and under sheet, a cushion, a blanket, a lockable desk with lamp, a chair and a closet for each student as well as internet connection.
- Rooms are cleaned depending on demand and common spaces (restrooms, showers etc) are cleaned everyday by the cleaning staff.
- Students are responsible for the order of their beds and desks as well as their own personal care and hygiene materials.
- The buildings have security, surveillance system and hot water available 24/7.
- The latest entrance hours for residence halls are 01.00 am on weekdays and 02:00 am at the weekends.





Sports

Özyeğin University has gym-cardio studio, aerobics studio and a recreation room on-campus. The GymCardio studio offers a wide selection of cardio equipments including treadmills, stationary bicycles, cross and arc trainers. Personal fitness programs are prepared under the guidance of sports instructors following a thorough body analysis.

Furthermore, sports areas also include a recreation room with table tennis tables as well as an aerobics studio where a wide range of group classes are held such as aerobics, yoga, pilates, step, tae-bo, zumba, spinning and total body. The aerobics studio also hosts a series of events including theater and dance club activities.

Group Fitness Classes are held in the aerobics studio and the schedule for group fitness classes is updated each month by covering popular sports activities around the world. Group fitness classes include Zumba, Yoga, Total Body, Pilates, Hip-hop, Tae-bo and Latin aerobics. Pre-registration is required to participate in group fitness classes.

Personal Fitness Classes: With a maximum of 3 persons, a worldwide trend, Insanity Workout helps the participants to firm and shape up their bodies under the one-on-one guidance of sports instructors. Revenues of this workout program were donated to the University Sports Teams during the 2010-11 academic year.

On-Campus Tournaments: Özyeğin University encourages its academic and administrative personnel to take part in sports organizations through its on-campus tournaments. Tournaments are announced by the Student Services' Extracurricular Activities Unit. Tournaments are open to all students and staff. Candidates may sign up for tournaments following the relevant announcement. OzU Table Tennis Tournament and OzU Virtual Istanbul Tour are among the tournaments organized by the Sports Areas.

University Sports Teams: Students represent Özyeğin University in national or intercollegiate sports tournament with the University sports teams. Those who are elected to the sports teams attend the training sessions and tournaments throughout the academic year. Özyeğin University sports teams include: Basketball (Men), Football (Men), Volleyball (Women), Table Tennis, Karate, Archery, Pool (Billiard), Sailing

The University provides full support to its students who request founding a new sports team other than those already available provided that they reach the required number of students.



Food and Drink

In Altunizade Campus there is a dining hall serving lunch between 11:30 and 14:00 on -1.Floor and a cafeteria, on the ground floor, offering fast-food options weekdays between 7:30 and 19:00 and weekends between 9:00 and 17:00. In addition, thanks to its central location, it is possible to find many restaurants and cafes near the campus offering various food options.

There are various dining alternatives in Çekmeköy Campus. For more details refer to the table below:

Dining Facility	Location	Weekdays Working Hours	Weekend Availability	Type of Meal Served
Akkol	-1st Floor, Student Center	11:30-14:30	no	Lunch
Cozy Cafe	-2nd Floor, Student Center	7:00-19:00	Saturday, 8:00-16:00	Sandwiches, Burgers, Wraps, Pastries, Deserts, Pasta, soups, salads
Nero Café	Ground Floor, Student Center	7:00-19:30	no	Sandwiches, Pastries, Deserts, Pasta, Soups, Salads
Harvest Cafe	4th Floor, Engineering Building	7:00-19:00	Saturday, 9:00-17:00	Sandwiches, Pastries, Deserts, Pasta, Soups, Salads
Akkol	Dormitories	7:30- 19:30	7:30- 19:30	Breakfast, Lunch, Dinner
Dia Sa	-3 Floor, Student Center	8:30-19:30	8:30-19:30	Supermarket

Transportation

Özyeğin University Altunizade and Çekmeköy campuses are accessible by public transportation from every corner of the city. In addition, shuttles for the students and staff between campuses and residence halls are available in order to facilitate access. We also provide weekend shuttle bus service to Taksim area. Shuttle hours and routes are announced by the Administrative Services after the beginning of semester classes.

Copying and Printing

Copy Centers available both in Altunizade (-1 floor) and Çekmeköy campuses (Engineering Building, 2nd floor, Room G12) provide copying, printing and related services for students and staff. Center is open from 8.30 to 17.30 on the weekdays. In order to use the copy machines in the Copy Center and Libraries, students need to deposit money to their student ID cards at the Copy Center and get the printers hooked to their computers by IT support.

Bookstore

Bookstores at the Özyeğin University campuses provide textbooks for the University diploma programs, Turkish and English books, popular Turkish publications and books about Turkish history, art and culture as well as stationary. It is also possible to order books from bookstores that are not available at the time. The opening hours of bookstore are 8.30 to 17.30 on weekdays.

Student Lockers

There are student lockers for students' private belongings at Özyeğin University campuses. The determination of student locker fees and the locker distribution are coordinated by Student Union. The revenue gathered from student lockers is used in ways that benefit the students. The lockers can be used from the start of the fall semester until the end of the summer semester. Those who want to use student lockers can apply to Student Union. Students can pick the locker of their choice and exchange lockers among themselves as long as they inform the Student Union. Students are expected to bring their own padlocks.

Extracurricular Activities

We at OzU believe that student clubs help form the backbone of a lively, colorful university environment while serving to cultivate individuals with multiple interests. Students at OzU are encouraged to start and participate in such clubs with the organizational and financial support of the university, so if you don't find something that interests you, gather some friends and start your own student club! Some of the student clubs already established at OzU include: Dance Club, Industrial Engineering Club, Photography Club, Business and Economy Club, Debate and Idea Club, Cinema Club, Social Responsibility Club, Technology and Production Club, Theater Club, International Hotel Management and Tourism Club, Media and Communications Club, International Student Club, Cinema Club, Music Club.



Student Initiatives and Entrepreneurship

Özyeğin University aspires to encourage entrepreneurial spirit in our students, and in order to cultivate individuals who can make a difference, it is of vital importance to foster an environment supporting creative ideas. Acquiring all the necessary information in entrepreneurship through the large spectrum of courses offered, our students are bestowed with the unique opportunity to develop their own business ideas. These ideas cover a wide spectrum from development of the campus or services and facilities offered to students to efficient use of alternative energy sources.

The projects developed by our students are evaluated by the relevant academic and administrative divisions of the university, and those deemed useful are put in action. Furthermore in the tenders held for the university's procurements, student bids are also taken into account. As a result several businesses are run by our students on campus, including coffee machines, residence halls laundries, and billboards.

Student Union

Özyeğin University's Student Union is a democratic, transparent, fast and efficient organization where all our students are natural members represented equally. The Student Union allows students to support the development and management of our University by providing new insights to the University community.

The President of the Student Union and the members of the Executive Board and Audit Board are selected individually with the votes of students. The Student Union consists of the Student Council, the Executive and Audit Boards, student representatives and work groups.

The Student Council, a student organization that represents the entire student body to the university administration, generates proposals and participates in governance of student-related issues. Got some great ideas on how to improve the university? Interested in helping your fellow students to be heard? Elections for Student Council positions are held on a yearly basis.



Foreigner's ID number

Foreigners residing in Turkey at least six months for any purpose receive a Foreigner Identification Number, which will be used in taxation, education, social security, health care, banking and many other services.

Your identification number will be assigned after you obtain your residence permit. You can get your number in the registration offices or online at internet via the Ministry of Interior's portal:

<https://tckimlik.nvi.gov.tr/YabanciKimlikNo/DogumYilivelkametTezkereNoSorguModul.aspx>

You will have to complete the following steps:

- ➔ Resim Doğrulama: Enter the security number showing on the right
- ➔ Doğum Yılı: Enter your year of birth
- ➔ İkamet Tezkere No: Enter your Residence Permit Number.
This is on page 1 of your booklet and takes the form of XX/XXXXX or similar.
It's NOT the number printed in red at the foot of each page of your booklet
- ➔ Click the blue "Yabancı Kimlik No Sorgula" button.

If you have entered the details correctly a small screen will pop-up at the bottom of the page with your details on it and a number. If you then click the blue "Yazdır" button it'll print the details in the form of an A5 certificate.

Please don't forget to submit a copy of your Foreigner's ID number to Student Services.



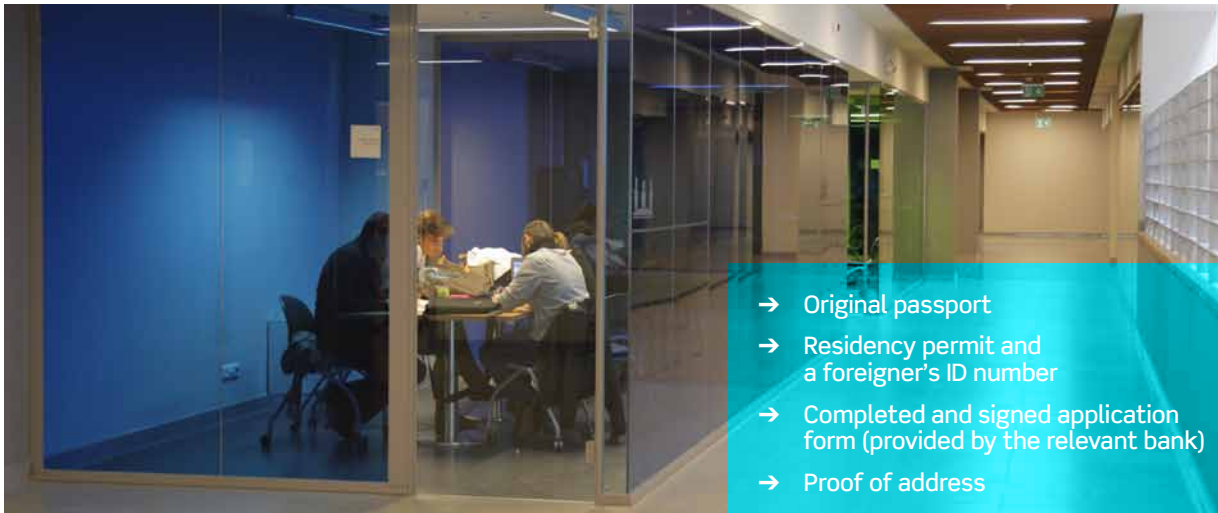
Health Insurance

All exchange students should arrive with health insurance with coverage in Turkey for the full length of their stay. The European Health Insurance Card is not valid in Turkey.

Opening a Bank Account

There is a wide variety of banks in Turkey where you can open checking and saving accounts in Turkish Lira or in foreign currency. Most banks operate between 9:00 and 17:00, and during these hours you will have full access to all bank services. Turkish banks remain open during lunch hours.

In order to open an account you will first need to obtain your residence permit and a Foreigner's ID number. You will generally be asked by the bank to provide the following documentation for opening a bank account:



Accounts can be approved on the same day, and access to your telephone banking and online banking can be activated shortly afterwards.

Carrying large amounts of cash might not be a good idea for international students in Istanbul. Please note that Turkey has a wide network of ATMs, which allow you to withdraw money, make account balance enquiries, pay bills and make transfers. In addition, most ATM cards can be used at Common Point ATMs.

We recommend you to check which ATM services are free to use with your account, as fees can be charged for a range of ATM services, including balance enquiries and cash withdrawals. Using a credit card for a cash withdrawal from an ATM will also incur a charge, typically around 3% of the amount being withdrawn plus a fixed fee. For international students, in order to apply for a credit card in Turkey, you may be asked to have a co-signer, who has to be a citizen of Turkey.

Registering your Cell Phone

The recent changes in the Turkish Telecommunications regulation requires all mobile phones to be registered with the Turkish Information Technologies and Communications Authority's database with their IMEI (International Mobile Equipment Identity) numbers in order to use Turkish sim card. Mobile phones (IMEI numbers) not registered with the Turkish Information Technologies and Communications Authority are blocked for connection through a Turkish sim card.

If you wish to continue to use a cell phone brought by you from the home country, please register it as soon as possible. No customs documents are required. Take your mobile phone and your passport to a shop of a Turkish Network Operator (Avea, Turkcell or Vodafone). Buy a SIM card, and the clerk will register the SIM card's mobile phone number with your handset's IMEI number, and with your personal information.

Mass Transit and Discounted Bus Passes



Busses



Funiculars



Metrobus



Minibüs



Dolmuş



Taxi



Tramvay



Ferry



Metro

You will need to have following documents ready before you begin to fill out the online application form:

- A scanned copy of your ID picture
- A scanned copy of proof of payment. The cost of discounted student travel card is 10 TL. Please visit the nearest branch of T.C VakıfBank and make 10 TL payment to the following bank account:

Branch Code: 345

Account Number: TR280001500158007282473579

Account Description: İETT Paso

Public transport in Istanbul comprises of a bus network, various rail systems, funiculars, and maritime services. Busses, minibuses and metro buses are the most used means of transportations in Istanbul. Subway system is still limited, even though the system develops very fast, with new subway lines being added to the current system every year.

Sea transportation is another important way of commuting in Istanbul, since the city is divided on two continents. There are regular passenger ferries and also fast ferries operating between the shores of the Bosphorus.

Özyeğin University students are entitled to discounted travel cards. In order to obtain your card, you will have to fill out online application form available at: <http://skart.iett.gov.tr:81/Eng/Reduced-Fare-Cards.aspx?id=2#>

To use the travel card, it is sufficient to hold the card within 0-8 cm to the card readers located in railway stations, sea transportation docks or on buses. You can see the current charge fee and the remaining balance on the card reader screen after each transaction. To give an example, for a regular fare of 1,65 TL, the student fare is 0,95 TL. The card can be loaded at both İETT loading points and authorized private loading points.

Student Services makes an announcement to students in November in order to make a collective application in the name of interested students. Please note that this may take some time in terms of receiving the bus passes.

Electrical devices

Turkey operates on 220 volts, 50 Hz, with round-prong European-style plugs that fit into recessed wall sockets /points. Check your appliances before leaving home to see what you'll need to plug in when you arrive to Turkey. Many appliances with their own power adapters (such as laptop computers and digital cameras)—can be plugged into either 110-120-volt or 220-240-volt sockets/points and will adapt to the voltage automatically, (but you will need a plug adaptor that can fit into the recessed wall socket/point.

Climate & Clothes

You can enjoy all four seasons in Istanbul. The autumn and spring are cool and mild, the winter is wet and cold with much rain and some snowfall in recent years, and the summer is quite warm. Therefore, Istanbul's residents may need a sizable wardrobe with various clothes for indoor and outdoor use. Fortunately, many clothing items are available in Istanbul at a reasonable price and quality. In addition, Turkey exports many clothing items to other countries.

Istanbul is a four season city. In spring (April-May) and autumn (October-November) you may encounter rain, and the air may be cool or even chilly at night, but comfortable during the day; a warm jacket or a sweater and windbreaker will be enough for this time of a year. Summer (June-September) is usually hot and humid so cool cotton clothing, a hat, and sunscreen lotion is the everyday attributes. Don't forget to have a light sweater for cool evenings. In winter (December-March) you'll need warm woolen clothing and rain gear, even though many days will be sunny.

Mailing

Various mailing services are available on campus. There is a national courier mail- MNG Cargo- that carries mail within Turkey in 1-2 days from one province to another. There is also international courier mail service- DHL. Students need to contact the "Communications Office" situated on Floor -4 of the Engineering Building. If students receive any mail then they are notified via email to pick it up from the Communications Office.

Postal services in Turkey are carried out by the Post and Telecommunications General Directorate (PTT). Its local offices can be recognized easily by their yellow PTT signs and they are open between 9-12 am and 1-5 pm in weekdays. You may have the option of sending your posts either with regular mail or courier one. In Turkey, it is also possible to receive national and international courier mail services. Some of the national companies are Aras Kargo, Yurtiçi Kargo, and MNG, and international courier mail companies TNT, FedEx, and UPS. You may visit these companies' websites to locate their offices and contact information.

Student Documentation

Student Identification Card

The student identification card proves that you are an OzU student and is used for entry into the University campus. Please be sure to carry your OzU ID card with you at all times, especially at examinations. Your student identification card is valid through your academic stay at OzU. If you lose the card, you need to contact the Student Services Enrollment unit.

Your student identification cards will be distributed at the beginning of the semester.

Certificate of Enrollment

The Certificate of Student Enrollment is an official document proving that you are an enrolled student at OzU. It includes your identification and enrollment information as of the day that it is prepared. This certificate is prepared both in English and Turkish upon request. In order to obtain a certificate of student enrollment, you need to get in touch with the Student Services Enrollment unit in person. A certificate of student enrollment can only be handed out to the student it is prepared for. If you apply to Student Services between 09:00-12:30, you can receive your certificate on the same day between 13:30-17:30. If your application falls between 12:30-17:30, you can receive your certificate the next business day starting from 09:00. You will need this document for your residence permit application and discounted bus pass application.



Student Laptops, E-Mail Accounts & IT Related

Your E-mail Account

You will be given an OzU email account that you can use during your study life at OzU, and life-long after graduation. You can reach your email account via the Outlook program configured in your laptops using your given username and password, or via the interface located on owa.ozyegin.edu.tr address from your laptops or any other computer.

The distribution of email addresses and laptops will be at the beginning of the semester you complete your enrollment. If you need to use your own laptop you may need to handle extra procedures to be able to use it on campus. You would need to contact servicedesk@ozyegin.edu.tr for this technical support.

Student Information System (SIS)

Students need to visit Student Information System (SIS) at <http://sis.ozyegin.edu.tr> for course registration, see their course schedules, and online transcripts.

Course Management System (CMS)

Course Management System allows students to access course content, assignments and resources online. CMS is available at <http://cms.ozyegin.edu.tr>. CMS aims to provide an interactive learning environment and support.

Wireless Network Access

Students can access the Internet and electronic resources with the laptops provided by Özyeğin University by using the wireless network within the campus.

Supporting Learning Technologies

Equipments such as video cameras, cameras, microphones can be borrowed for short periods from the library to use in lectures and for assignments.

Helpdesk

Student Computer Support office is responsible for providing support for hardware and general operating systems related problems and software provided by the university. All requests other than those for laptop support should be forwarded directly to the university's helpdesk at [**servicedesk@ozyegin.edu.tr**](mailto:servicedesk@ozyegin.edu.tr)

- **E-mail**
servicedesk@ozyegin.edu.tr
- **Web**
<http://servicedesk.ozyegin.edu.tr>



Campus Access Information

Altunizade Campus

How to Arrive on Altunizade Campus by İETT Public Buses: Please refer to the table for a list of public busses that go through Altunizade. For the most up-to-date information and for different public bus routes, please visit: www.iETT.gov.tr

Altunizade Campus - Çekmeköy Campus Shuttle Busses

There are frequent shuttle buses (almost every hour) between the two campuses, including weekends. For the detailed schedule please check: <http://www.ozyegin.edu.tr/OzUDE-YASAM/Kampuslere-Ulasim/Altunizade-Cekmekoy-Altunizade-Shuttle-Hours>. The shuttle ticket costs 2 TL one way.

Çekmeköy Campus - Taksim Shuttle Buses

There are shuttle buses operating between Çekmeköy dorms, Çamlıca residences and Taksim Square on Friday/ Saturday nights. The ticket costs 7 TL from Çekmeköy and 5 TL from Çamlıca. For the detailed schedule please check:

<http://www.ozyegin.edu.tr/OzUDE-YASAM/Kampuslere-Ulasim/Taksim-Shuttle-Saatleri>.

How to Get to Çekmeköy by İETT Bus Lines: You can also take any of the following İETT buses to get to Nişantepe where the Özyeğin University Çekmeköy Campus is located.

Line Number- Route

11A	Üsküdar-Alemdar
14A	Kadıköy-Alemdar
522	Alemdar-Topkapı
9 ÇN	Çekmeköy-Nişantepe

Line Number- Route

129	Altunizade-Mecidiyeköy
110	Kadıköy-Taksim
11C	Üsküdar-Emniyet Mahallesi
11D	Üsküdar-İnkılap Mahallesi
11L	Üsküdar-Bulgurlu Mahallesi
120	Kadıköy-Mecidiyeköy
125	Kadıköy-Boğaziçi Üniversitesi-R.Hisarüstü
320	Altunizade-Ferhatpaşa
3ÜS	Üsküdar-Acıbadem-Kadıköy
500A	Kadıköy-Edirnekapi
127	Kadıköy-Topkapı-Davutpaşa
13	Kadıköy-Çakmak Mah.-Ataşehir
14M	Kadıköy-Kavacak
15F	Kadıköy-Beykoz
1A	Altunizade-Fıstıkbağacı-Üsküdar
1B	Altunizade-Doğancılar-Üsküdar
2	Üsküdar-Altbostancı
500	Cevizlibağ-Kadıköy
9ÜD	Üsküdar-Ümraniye-Dudullu

Metrobüs Lines

34A	Edirnekapi-Söğütluçeşme
34A	Söğütluçeşme-Edirnekapi
34Z	Zincirlikuyu-Söğütluçeşme
34G	Avclar-Söğütluçeşme



Living in Istanbul

Istanbul

Friendly Reminder...

Despite the other attractions of Istanbul, traffic is heavy at certain times of the day. Therefore, when making arrangements and scheduling appointments, you always need to bear this fact in mind. Rush hours are between 7-10 am and 5-8 pm, so try to avoid crossing the bridges during these hours and use sea transportation instead.

In Istanbul, you can explore the city once known as the capital of capital cities, having served as the axis upon which the Roman, Byzantine and Ottoman Empires revolved. It has been the home to more than 120 emperors and sultans over a span of 1600 years, and there are still remnants of their former wealth and glory scattered throughout the city: palaces and villas, churches and mosques, fountains and theaters, private schools and bathhouses.

Today, from the depths of this historical Istanbul, a new, modern, dynamic Istanbul has been born. Alongside ancient minarets and Roman city walls have emerged shiny shopping malls, skyscrapers, and residences; integrated amongst the narrow streets and cobbled walkways are bars and nightclubs ringing out the latest music sensations and featuring the newest fashion trends. With a population of over 12.5 million spread across two continents, it is a city that never stops evolving.

Istanbul is also the financial and industrial center of the country, generating 25% of the GNP and playing a significant role in regional trade and cross-border relations. As the export and import gate of Turkey, the city originates 46% of the country's total exports; imports from Istanbul make up 40%. Listed 34th on the list of the world's largest city economies and home to 35 of the world's billionaires, Istanbul is truly the city where people come to do business.

Living Expenses

Istanbul is a city that offers opportunities for different budgets. This part is prepared to give an idea about estimated costs.

Residence Permit Fee:	172 TL directly paid to the Bureau of Foreign Residence
On-Campus accommodation:	About 500 TL/ month
Technology fee:	300 TL / year (For full time international students)
Book expenses:	500 TL (yearly average)
Food expenses at the campus dining hall:	(3 meals a day) 450 TL/ month
Personal expenses:	300 TL/ month



Renting Off-Campus

There is no requirement for students to stay in the residence halls. Students can opt to benefit from the wide range of suitable rental options available in the surrounding areas of OzU's Altunizade and Çekmeköy campuses. However, students need to do their own research and carry out their own negotiations with the real estate agencies and landlords. The University does not take responsibility for the private rental arrangements of the students.

The district of Çekmeköy, where OzU's main university campus is located, is a booming neighborhood on the Anatolian side of Istanbul in terms of modern residential building complexes springing up on almost daily basis. The region is an attraction zone for especially young people looking for cheap rentals of newly constructed houses offering a large array of facilities, such as swimming pools, fitness centers and 7/24 security services.

If you wish to take on the off-campus housing search, you may want to get started by visiting the links below:

<http://www.hurriyetemlak.com/> - <http://www.sahibinden.com/>
<http://turyap.com.tr> - <http://century21-abc.com/> - <http://remax.com.tr/>

You may also wish to check out the following links:

<http://www.roomsinistanbul.com/> - <http://istanbul.en.craigslist.com.tr/>

Erasmus Student Network Housing: <http://www.esnturkiye.org/content/esn-house-istanbul>

Erasmus Student Housing Organization: <http://www.erasmushouses.com>

Some useful tips while looking for off-campus accommodation:

- If you cannot find an accommodation before your arrival, you may stay in OzU residence halls for a short period of time while looking for a place. In such a case, you would be charged the standard daily fee which is about 35 TL and varies according to the room type.
- It is always advised to try to be in touch with current and/or incoming students who are looking for flat mates.
- If you are here for limited period of time and want to live at the heart of the city you are suggested to look at the following neighborhoods: Beşiktaş, Taksim (Beyoğlu), Harbiye, Osmanbey on the European side, and Üsküdar, Kadıköy, Acıbadem on the Asian side.
- There are numerous real estate agencies in Istanbul. If you are looking for a place in one neighborhood then you need to go to agencies in that neighborhood. It is important to find people who speak English. The following points may be open to negotiation: Price of monthly rent, number of months of advance payment required, currency that the rent will be paid in, method of payment, amount of deposit required and whether it is in Turkish Lira or foreign currency, Condition of the home- if it is new home for example, appliances (included or not); Cleaning; any repairs such as water damage or cracks in walls. Try to get it all in writing before you move.
- It is always suggested to try to be in touch with current and/or incoming students who are looking for flat mates.
- Utilities such as heating, electricity and water are not typically included in the rent.

Average prices of some basic products and services:

✓ 1 Bread (300 g)	€ 0.40
✓ 1 kg chicken	€ 3.5
✓ 1 kg meat	€ 9
✓ 1 kg potato	€ 0.5
✓ 1 kg tomato	€ 1
✓ 1 kg apple	€ 1
✓ 1 kg banana	€ 1.9
✓ 1 kg orange	€ 1
✓ 1 kg pasta (macaroni)	€ 1
✓ 1 kg rice	€ 2.00
✓ 1 kg sugar	€ 1.15
✓ Water (1lt)	€ 0.30
✓ Milk (1lt)	€ 1
✓ Coke (1 lt)	€ 1.25
✓ Olive oil (1lt)	€ 6
✓ Turkish Coffee (500 gr)	€ 4
✓ Nescafe (100gr)	€ 5
✓ Tea (500 gr)	€ 3
✓ Cheese (500gr)	€ 5
✓ Beer (1 bottle)	€ 1
✓ Campus Shuttle- Between Çekmeköy and Taksim	€ 3.5
✓ Campus Shuttle- Between Çekmeköy and Altunizade	€ 1
✓ Taxi between Altunizade- Üsküdar	€ 5
✓ Taxi between Altunizade- Kadıköy	€ 7
✓ Taxi between Altunizade- Beşiktaş	€ 12
✓ Dolmuş	€ 0.6 - 3
✓ Ferry	€ 0.75
✓ Subway	€ 0.75
✓ Innercity bus tickets	€ 0.75
✓ Intercity bus tickets (one way)	€ 30.00
✓ Domestic flights (one way)	€ 50.00
✓ Newspaper	€ 0.30
✓ Cinema ticket	€ 7.00
✓ Concert ticket	€ 10.-20.00

Night Life

Most inhabitants of Istanbul would readily confess to the fact that Istanbul is a city that never sleeps. It is undoubtedly the most lively city in Turkey for nightlife, running continuously in all seasons of the year, on all days of the week, with its myriad offerings of bars, dance clubs, pubs and meyhanes (taverns) and more. Their prices range from reasonable to very expensive.



Most frequented nightlife centers on the Asian side can be listed as Kadıköy and Bağdat Street, and on the European side, Taksim/Beyoğlu, Levent, Etiler, Nisantasi, areas along the Bosphorus and Sultanahmet. International and exchange students typically take advantage of the diverse forms of night-time entertainment at their disposal. However, a word of friendly warning - always carry your passport, residence permit, or some equivalent ID when you go out. Police ID controls are pretty common in the city, especially at night time. To keep yourself up-to-date on the diverse list of upcoming events and going out trends of the city, you may find it useful to visit <http://www.timeout.com/istanbul/> every now and then...

Museums and Attractions

The following list includes some of the many museums worth visiting: Aya Sofia (St. Sophia), Kariye Camii (St. Saviour in Chora), the Hippodrome, the city walls and cisterns (Yerebatan Sarnıcı), Topkapı Palace, the Museum of Turkish and Islamic Art (Ibrahim Paşa Sarayı), the Naval and Military Museums, Dolmabahçe Palace, the Archaeological Museum. Istanbul also has the Istanbul Modern Art Museum, Santral Istanbul, Sakıp Sabancı Museum, and special interest museums like the Sadberk Hanım Museum and the Rahmi Koç Museum of Transport, Industry and Communications.



The entrance fees of the various museums range between 1 and 20 TL, per person. You may get discounted entrance with your official student ID. With the introduction of the Müzekart, you pay an annual fee of 20 TL and obtain unlimited free access to over 300 museum nationwide. Some private museums are not included in the Müze Card system. With Museum Pass Istanbul, you pay 72 TL and have access for 72 hours to museums of Istanbul. For detailed information please visit: http://www.muze.gov.tr/museum_pass

Shopping

There are a variety of options in Istanbul for shopping, serving for different tastes, needs, and budgets. You may find big malls, traditional bazaars, neighborhood bazaars as well as streets/neighborhoods famous with its shops. The following is just some to name:

- Kadıköy Çarşı (Asian side),
Beşiktaş Çarşı (European side)
- Bağdat Street (Asian side),
İstiklal Street (European side)
- **Malls:** Asian side- Ikea, Meydan, Tepe Nautilus, Capitol, Paladium
European side- Akmerkez, İstinye Park, Metro City, Kanyon
- **Some famous neighborhood bazaars:**
Kadıköy on the Asian side (on Tuesdays),
Beşiktaş on the European side (on Saturdays)
- **Supermarkets:** There are a number of supermarket chains all over the city. Migros, Carrefour, DiaSa, Bim, Tansaş are just some to name.
- **"Bakkal":** These are very small corner shops in a given locale, selling vegetables- fruits, drinks, dairy products, various junk food, newspapers etc. There are big ones as well as small ones. Some of these shops tend to be cheaper than the supermarkets whereas some big and famous ones are more expensive.
- In most of the shops and supermarkets you may use credit cards/ atm cards but at local bazaars these options may not be possible.

Food & Restaurants

You can have a wide variety of local dishes as Turkish cuisine is famous for its range of delicious foods. Meat, vegetables, fruit and seafood are plentiful and vary with the seasons. You may want to eat something quick or sit down at a nice restaurant with the Bosphorus view or try to curb your appetite after a night out or taste the delicious food at a lokanta (traditional Turkish restaurant, offering home-style food)... All is available in Istanbul. There are also a small number of restaurants where you can enjoy the tastes of Chinese, Japanese, Mexican, Italian, Indian, German and Korean cuisines. Moreover, there are abundant choices of fast food restaurants like McDonald's, Burger King, KFC, Pizza Hut, Subway, Schlotzsky's Deli, TGI Fridays, and more.

Coffee and tea have an important role in the culture and they become important tools for socio-cultural exchange. After your meal, you can enjoy yourselves in various cafés including Starbucks, Gloria Jean's, Nero or at small coffee shops and teahouses.

Some tips for dining

- We highly recommend that you do not drink tap water.
- If you are going to a restaurant as a big group, you may need to reserve a place for Friday- Saturday evenings beforehand. Some restaurants offer fixed priced meals including appetizers, main dish, drinks, dessert, etc.
- Always ask for the price before you order.
- Tip is usually 10% but in some places they include it on the bill.
- There have been incidences of bootlegged alcohol being inconspicuously served especially to foreigners. Make sure that you know the source of what you are drinking.

Some useful links:

www.sanalistanbul.com/virtualistanbul/Restaurants.htm (*Restaurant Guide*)

www.lokanta.com (*restaurant search engine searchable by location, cuisine, and other*)

www.yemeksepeti.com

(*online delivery service for all areas of Istanbul*)

Music, Arts, Festivals & Events

The following places are popular music and culture venues: Cemil Reşit Rey Hall in Nişantaşı, Cemil Topuzlu Open Air Amphitheater in Nişantaşı, Rumeli Hisarı Open Air Amphitheater, jazz clubs in Ortaköy, and Babylon, which is famous for rock and alternative music performances, Kurucesme Turkcell Arena, which is walking distance away from Ortakoy square. Istanbul has a very dynamic socio-cultural life with numerous festivals and concerts throughout the year. Below is a list of some of these events:

Istanbul Book Fair; Istanbul Biennial; AFM International Independent Film Festival; Transcontinental

Istanbul Marathon; Fall Film Festival; Open Air Amphitheater Jazz Festival; International Blues Festival; International Istanbul Film Festival; International Women's Film Festival; International Theater Festival; International Music Festival.

For a detailed description of events, dates, venues and tickets please visit the following links:

Biletix ticketmaster: <http://web03.biletix.com/anasayfa/ISTANBUL/en>

Istanbul Foundation for Culture and Arts: <http://www.iksv.org>

Cinema & Theatres

You will have no difficulty in finding a nearby cinema or theatre where you can watch the latest movies or plays. The following website gives a full listing of cinemas and their current offerings in Istanbul.

www.beyazperde.com

Religious Institutions

As Istanbul embraces lots of religions, there are several working churches and synagogues as well as countless mosques. The Patriarchate of the Greek Orthodox Church is in Balat and there are many other Greek Orthodox and Armenian churches. St. Antoine and St. Esprit are the two main Roman Catholic churches. The Anglican (Episcopal) community has services at Christ Church (the Crimean Memorial Church). The Union Church of Istanbul holds non-denominational Protestant services in the Dutch chapel. Three of the main synagogues of the city are Neve Shalom and the Şişli and Ortaköy synagogues.

For information about public transportation please see the links stated below:

www.iETT.gov.tr – inner-city bus transportation

www.ido.com.tr – sea transportation

www.tcdd.gov.tr/tcdding/index.htm
railroad transportation

<http://www.istanbul-ulasim.com.tr/default.asp> – for tram

More information about living in Istanbul, Turkey can be found at:

www.exploreistanbul.com

www.istanbulcityguide.com

www.turkeytravelplanner.com

www.mymerhaba.com

www.kultur.gov.tr

<http://www.timeout.com/istanbul/>

<http://www.mymerhaba.com>



Quick Reference

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Fax: +90 216 564 90 59
E-mail: international.office@ozyegin.edu.tr
Web: www.ozyegin.edu.tr

Housing Office

Çamlıca Residences

Kısıklı Mh. Reşat Bey Sk. No:21
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Fax: + 90 216 481 93 70
E-mail: konukevi@ozyegin.edu.tr

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IT Department

For IT related concerns please contact
servicedesk@ozyegin.edu.tr

Health Related

Altunizade Campus Infirmary: It is located on the -1 floor. A physician is available from 08:30 to 12:00 and from 13:00 to 17:30 on weekdays. Phone number: 0 216 564 90 00/ 2417.

In case of emergencies, you can also contact Acibadem Mobile Medical Services by telephone at 444 9 724.

Çekmeköy Campus Infirmary: It is located at the Student Center. A physician is available from 08:00 to 12:00 and 13:00 to 17:00 on weekdays. Also a medical team of two paramedics and an ambulance will be available on the Çekmeköy campus 24/7. Phone number: 0 216 564 90 00/ 9112.

In case of emergencies when the physician or the medical team are not available, you can contact Acibadem Mobile Medical Services by telephone at 444 9 724.



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